

## Dubai Metals Trading LLC (DMT) Buyer Onboarding & Shipment Guide Pack

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# Welcome to DMT: Buyer Onboarding Guide

## About Us

Dubai Metals Trading LLC (DMT) is a UAE-based export company specialising in the monthly shipment of copper. We operate on CIF (Cost, Insurance, and Freight) terms and deliver to major UK/EU ports, ensuring a smooth, transparent, and secure trading experience for our buyers.

## What You'll Receive from DMT

- CIF shipment to your nominated port
- Full insurance cover to port of discharge
- Step-by-step coordination and communication
- Final delivery supported upon request

## Payment Terms

**Pay on Arrival:** Buyer pays upon vessel arrival after buyer inspection. Goods are not released without payment confirmation.

## Currency & Payment Details

- Payments are to be made in **GBP/EURO/USD/AED**
- Funds are accepted into **our UAE-based GBP receiving account**
- Buyers must ensure their bank supports **international transfers** to the UAE
- It is advised to use **Faster Payments, CHAPS or SWIFT** as appropriate
- Any applicable **international banking fees** are the responsibility of the buyer

We will provide full banking details upon issuance of the final invoice.

## What You Need to Get Started

- **EORI Number**
- **Customs Clearance Agent** appointed (can be DMT-referred)
- Bank details ready for **prompt payment on arrival**

## Buyer Timeline Summary (with Clearance Agent):

1. **DMT issues Pro Forma Invoice** to the Buyer
  2. **Shipment is loaded and departs from UAE** under CIF terms  
**Pre-arrival notice** is sent 3–5 days before vessel lands at destination port
  3. **Appointed clearance agent** receives the cargo, inspects, and confirms the goods meet expected quality and specification
  4. **Final Invoice issued** to the Buyer upon inspection clearance
  5. **Buyer makes full payment** to DMT
  6. Upon **payment confirmation**, DMT instructs agent to **release the goods to the Buyer**
  7. **Agent clears the shipment through customs** and arranges final delivery to the Buyer's designated location or buyer collection from port
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## Clearing a CIF Shipment in the UK/EU – Buyer's Guide

### What is CIF?

CIF = Cost, Insurance, and Freight. DMT covers shipment and insurance to the UK port. Buyer handles clearance and inland delivery.

### Your Responsibilities

- Provide valid **EORI Number**
- Appoint a **customs clearance agent**
- Make **prompt payment upon arrival notice**
- Ensure ability to **defer VAT** if required

### Key Documents Needed for Clearance

- Commercial Invoice
- Packing List

- Bill of Lading (copy)
- Certificate of Origin (if applicable)
- Delivery Order (provided after payment)

**Typical Clearance Timeline: 1–2 business days**

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### **Sample Documentation Pack (Included Separately as PDF Bundle)**

- Pro Forma Invoice – example
  - Commercial Invoice – sample
  - Packing List – template
  - Certificate of Origin – example
  - Marine Insurance Certificate – redacted copy
  - Bill of Lading – sample (non-negotiable/telex release)
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### **DMT CIF Terms & Conditions**

- Goods remain property of DMT until payment is received
  - Buyer agrees to pay upon arrival and before release
  - DMT is not liable for buyer's local clearance delays
  - Insurance covers the goods up to UK port arrival
  - Delays in payment may result in port storage/demurrage, borne by the buyer
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## Frequently Asked Questions

### **Q1: What happens if I delay payment?**

**A:** Goods will not be released, and port storage charges may apply. We advise settling payment within 24–48 hours of arrival notice to avoid demurrage and delays.

### **Q2: Do you ship internationally?**

**A:** Yes. We ship to major ports across the UK, Europe, Asia, and beyond. Let us know your destination and we'll confirm available routes.

### **Q3: Can you help with customs clearance?**

**A:** Yes. We can introduce you to trusted customs brokers in your region who can handle documentation, VAT deferment, and clearance procedures.

### **Q4: How does VAT or tax deferral work?**

**A:** Your customs agent can advise based on your local tax laws. For example, UK buyers may use Postponed VAT Accounting (PVA). We support compliant documentation globally.

### **Q5: Can I inspect the goods before delivery?**

**A:** All shipments include photo documentation before loading. On-site inspections can be arranged in Dubai (Jebel Ali).

### **Q6: How can I be assured my goods will clear after payment?**

**A:** Once payment is received, we instruct our freight agents to release the Delivery Order. All export documents are pre-verified to ensure smooth clearance, and our marine insurance covers the cargo up to the port of discharge.

### **Q7: When do port storage fees begin?**

**A:** Most global ports allow 3–5 free days after vessel discharge. After that, storage or demurrage fees apply. We recommend arranging prompt clearance to avoid charges.

### **Q8: How do I prepare my company to receive international shipments?**

**A:** You should have an active importer registration (e.g., EORI in the UK), a customs broker, and a facility ready to receive delivery. We can assist with these steps.

### **Q9: Do you offer trial shipments?**

**A:** Yes. We can arrange a smaller-volume trial order to verify quality and logistics before scaling up.

### **Q10: What support does DMT offer throughout the process?**


**A:** A dedicated account manager will guide you from quotation to delivery, including shipment tracking, documentation, and liaison with your freight agent or broker.

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## We're here to help

For assistance or onboarding support, contact:

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Legal Disclaimer: All transactions are subject to compliance with applicable international trade laws and local import regulations. Buyers are responsible for ensuring that their import procedures align with local and international compliance requirements.